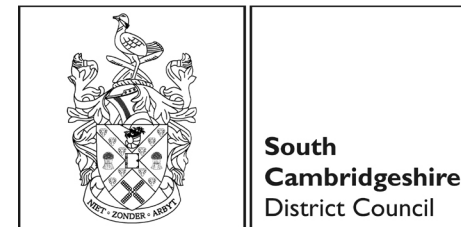


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 1 NOVEMBER 2011 – 29 FEBRUARY 2012

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Finance and Staffing

Councillor Simon Edwards

Economic Development

Councillor Nick Wright

Environmental Services

Councillor Sue Ellington

Housing

Councillor Mark Howell

Northstowe and New Communities

Councillor Tim Wotherspoon

Policy and Performance

Councillor Tom Bygott

Sustainability, Planning and Climate Change

Councillor Peter Topping

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 03450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 1 November 2011

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
GIRTON: Sale of land at Wellbrook Way Key	Cabinet	10 November 2011	Housing Portfolio Holder, 20 July 2011	Housing Portfolio Holder Jenny Clark, Lands Officer	Report
Member Training Programme 2012 Non-Key	Cabinet	10 November 2011	Member Development Task and Finish Group Executive Management Team Scrutiny & Overview Committee, 3 November 2011	Environmental Services Portfolio Holder Holly Adams, Democratic Services Team Leader	Report
Review of Medium Term Financial Strategy 2011/12 Key	Cabinet	10 November 2011	Finance and Staffing Portfolio Holder, Scrutiny & Overview Committee, 3 November 2011	Finance and Staffing Portfolio Holder Chief Executive	Report
Corporate Plan and Medium Term Financial Strategy 2012-2013: Draft Key	Cabinet	10 November 2011		Cllr Simon Edwards, Cllr Ray Manning Alex Colyer, Executive Director, Corporate Services, Paul Howes, Corporate Manager, Community and	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Customer Services	
County-wide Asset Management Strategy Key	Cabinet	10 November 2011		Finance and Staffing Portfolio Holder Alex Colyer, Executive Director, Corporate Services	Report
Organisation Development Strategy Non-Key	Cabinet	10 November 2011	Finance and Staffing Portfolio Holder, 18 October 2011	Finance and Staffing Portfolio Holder Susan Gardner Craig, Human Resources Manager	Report
Housing Revenue Account (HRA) 30-year Business Plan Key	Cabinet	10 November 2011	Housing Portfolio Holder, 19 October 2011	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Review of Waste and Recycling Collection Arrangements from Village Halls Key	Environmental Services Portfolio Holder	15 November 2011		Environmental Services Portfolio Holder Paul Quigley, Environment Services Manager	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
NORTHSTOWE: Approaches to Affordable Housing Key	Northstowe and New Communities Portfolio Holder	15 November 2011		Northstowe and New Communities Portfolio Holder Jane Green, Head of New Communities	Report
NORTHSTOWE: Public Service Vision Key	Northstowe and New Communities Portfolio Holder	15 November 2011		Northstowe and New Communities Portfolio Holder Jane Green, Head of New Communities	Report
Shared Ownership Policy Key	Housing Portfolio Holder	16 November 2011		Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report
Review of Standing Orders (including Social Media Use at Meetings) Non-Key	Council	24 November 2011	Public consultation early autumn 2011 Constitution Review Working Party, 10 November 2011	Cllr Tony Orgee Holly Adams, Democratic Services Team Leader	Report
Treasury and Debt Management Strategy (Revised) 2011/12	Council	24 November 2011	Finance & Staffing Portfolio Holder, 15 November 2011	Finance and Staffing Portfolio Holder	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key				Adrian Burns, Head of Accountancy	
Council Meeting Schedule 2012/13 Non-Key	Council	24 November 2011	Executive Management Team, 26 October 2011	Cllr Tony Orgee Holly Adams, Democratic Services Team Leader	Report
South Cambridgeshire Sustainable Community Strategy 2011-2014 Key	Council	24 November 2011	Local Strategic Partnership (LSP) Public consultation	Leader of Council Paul Howes, Corporate Manager, Community and Customer Services	Report
THERE ARE NO SCHEDULED MEETINGS OF CABINET OR COUNCIL IN DECEMBER					
Setting of Council Tax Base 2012/13 Key	Chief Finance Officer	December 2011		Finance and Staffing Portfolio Holder Philip Bird, Revenues Manager	Report
Affordable Homes Restructure Key	Cabinet	12 January 2012	Housing Portfolio Holder, 18 January 2012	Housing Portfolio Holder Stephen Hills, Corporate Manager, Affordable Homes	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Economic Development Portfolio Holder Capital and Revenue Estimates Key	Cabinet	12 January 2012		Economic Development Portfolio Holder Jo Mills, Corporate Manager, Planning and New Communities	Report
Cabinet Meeting Schedule 2012/13 Non-Key	Cabinet	12 January 2012	Executive Management Team (date to be confirmed)	Leader of Council Maggie Jennings, Democratic Services Officer	Report
Local Development Framework Annual Monitoring Report 2010-11 Non-Key	Northstowe and New Communities Portfolio Holder	25 January 2012		Northstowe and New Communities Portfolio Holder Jennifer Nuttycombe, Planning Policy Officer	Report
Members' Allowances 2012/13 Non-Key	Council	26 January 2012		Leader of Council Maggie Jennings, Democratic Services Officer	Report
Sheltered Housing Review Key	Cabinet	09 February 2012	Housing Portfolio Holder Scrutiny & Overview Committee, 6 February 2012	Housing Portfolio Holder Anita Goddard, Housing Operational	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Services Manager	
Budget and Council Actions for 2012/13 and Council Objectives & Annual Priorities (including Capital and Revenue Estimates) Key	Cabinet Council	09 February 2012 23 February 2012		Finance and Staffing Portfolio Holder Adrian Burns, Head of Accountancy, Ian Howes, Principal Urban Designer	Report
Housing Rents and Service Charges 2012/13 Key	Cabinet Council	09 February 2012 23 February 2012		Housing Portfolio Holder Gwynn Thomas, Principal Accountant (Housing)	Report
Community Safety Rolling Plan 2012 Key	Cabinet Council	09 February 2012 23 February 2012	South Cambridgeshire Crime & Disorder Reduction Partnership	Leader of Council Philip Aldis, Community Safety Officer	Report
SWAVESEY Byways Rate 2012/13 Non-Key	Council	23 February 2012	Swavesey Byways Advisory Board	Environmental Services Portfolio Holder Pat Matthews, Drainage Manager	Report
Investment Strategy	Council	23 February 2012	Finance & Staffing	Finance and Staffing	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
(Treasury Management) 2012/13 Key			Portfolio Holder, 15 November 2011	Portfolio Holder Adrian Burns, Head of Accountancy	